

THE CITY OF SALISBURY
HUMAN RESOURCES DEPARTMENT
City Office Building
132 North Main Street, 2nd Floor
P. O. Box 479
Salisbury, NC 28144



EMPLOYMENT OPPORTUNITIES

Code Enforcement Officer

Your Career, Your Community

As a Code Enforcement Officer in the City of Salisbury, you can make a difference! The City is seeking motivated candidates who will perform technical services in the issuance of administrative and legal processes of code enforcement. Performs initial review of complaints regarding minimum housing, zoning, public nuisances, downtown maintenance code, and environmental code violations. Additionally, duties include but are not limited to reviewing site plans; issuing demolition permits; communicating with businesses and community groups; providing information to citizens concerning City codes and Land Development Ordinance; patrolling the City to ensure code compliance; performing administrative duties, field work, case management, and complex record keeping functions including billing for various fees and receives checks for citation payments. Join our team for a rewarding career that includes many benefits such as: 401K, Wellness Clinic, Insurance and more.

Minimum Requirements:

- High school diploma or GED and moderate experience in code and zoning enforcement, or equivalent combination of education and experience
- Must have a valid NC Driver's License
- Possession of or ability to obtain appropriate minimum housing and zoning enforcement certifications
- May require the occasional exertion of up to 10 pounds of force

Closing Date: February 2, 2016
Pay range: \$34,223.83 - \$44,490.99

Please apply online at www.salisburync.gov/hr

For questions please call/visit:

City of Salisbury Human Resources Department, City Office Building, 132 North Main Street, 2nd Floor. Phone: (704) 638-5217.

The City of Salisbury prohibits discrimination on the basis of race, color, national origin, sex, veteran status, sexual orientation, religion, age or disability in employment or the provision of services.

The City of Salisbury is a Drug Free Workplace
Job Opportunities Hotline: (704) 638-5355